



CITY OF WEST KELOWNA
MINUTES OF THE REGULAR MEETING OF COUNCIL

Tuesday, November 28, 2023
COUNCIL CHAMBERS
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom
Councillor Tasha Da Silva
Councillor Rick de Jong (virtual)
Councillor Jason Friesen
Councillor Stephen Johnston
Councillor Garrett Millsap
Councillor Carol Zanon (arrived at 6:15 p.m.)

Staff Present: Trevor Seibel, Deputy CAO / Deputy Corporate Officer
Allen Fillion, Director of Engineering / Operations
Warren Everton, Director of Finance / CFO
Sandy Webster, Director of Corporate Initiatives
Jason Brolund, Fire Chief
Brent Magnan, Director of Development Approvals
Corinne Boback, Legislative Services Manager/Corporate Officer
Rob Pikola, Inspector, RCMP

1. CALL THE REGULAR COUNCIL MEETING TO ORDER

The meeting was called to order at 6:14 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public. All representations to Council form part of the public record. This meeting was webcast live and archived on the City's website.

2. INTRODUCTION OF LATE ITEMS

2.1 P 22-05; West Kelowna Housing Strategy (Final Draft) (Item 8.3.2)

Attachment 1 Housing Strategy (Final Draft)

Attachment 2 What We Heard Summary

3. ADOPTION OF AGENDA

It was moved and seconded

Resolution No. C381/23

THAT the agenda be adopted as amended.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

4.1 Minutes of the Special Council Meeting held Friday, November 10, 2023 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C382/23

THAT the minutes of the Special Council Meeting held Friday, November 10, 2023 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

4.2 Minutes of the Special Council Meeting held Tuesday, November 14, 2023 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C383/23

THAT the minutes of the Special Council Meeting held Tuesday, November 14, 2023 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

4.3 Minutes of the Public Hearing held Tuesday, November 14, 2023 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C384/23

THAT the minutes of the Public Hearing held Tuesday, November 14, 2023 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

4.4 Minutes of the Regular Council Meeting held Tuesday, November 14, 2023 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C385/23

THAT the minutes of the Regular Council Meeting held Tuesday, November 14, 2023 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

5. MAYOR AND COUNCILLOR'S REPORTS

6. PRESENTATIONS

6.1 RCMP Inspector Rob Pikola, Fraud Awareness

RCMP Inspector Rob Pikola and Roy Morgan, RDCO Crime Prevention Coordinator provided a PowerPoint presentation on fraud awareness and were available for comments and questions from Council.

7. UNFINISHED BUSINESS

8. DIVISION REPORTS

8.1 CHIEF ADMINISTRATIVE OFFICER

8.1.1 Rose Valley Water Treatment Plant Update

The Director of Engineering and Operations provided an update on the Rose Valley Water Treatment Plant and was available for questions and comments from Council.

Rose Valley Water Treatment Plant (RVWTP) continues to perform as expected, providing clean, safe and reliable water to the former Lakeview System with the City receiving many grateful customer comments and inquiries about the new service. Crews remain hard at work to try to complete the required tie-ins to the Sunnyside/Pritchard and West Kelowna Estates Systems prior to the end of December.

8.1.2 Mount Boucherie Community Centre Restoration – Project Update

The Mayor spoke about the item and identified that this item should be deferred to allow staff additional time to look into additional grants.

It was moved and seconded

Resolution No. C386/23

THAT the Mount Boucherie Community Centre Restoration – Project Update be deferred to Tuesday, December 12, 2023 Regular Meeting of Council.

CARRIED UNANIMOUSLY

8.1.3 Firehall 32 – Progressive Design Build – Elector Assent

It was moved and seconded

Resolution No. C387/23

THAT Council direct Administration to complete an Alternative Approval Process (AAP), to gain elector assent, in 2024, for the Firehall 32 Project;

AND THAT “City of West Kelowna Loan Authorization Bylaw No. 0313, 2023”, a bylaw to authorize the borrowing of up to \$8,000,000 towards the construction of a new Fire Hall 32 building, be read a first, second and third time, by title only, on this 28th of November 2023.

CARRIED UNANIMOUSLY

8.1.4 West Kelowna RCMP – Strategic Plan

It was moved and seconded

Resolution No. C388/23

THAT Council receive for information the report titled “West Kelowna RCMP – Strategic Plan, dated November 28, 2023 from the Deputy Chief Administrative Officer.

CARRIED UNANIMOUSLY

8.2 FINANCIAL SERVICES

8.3 DEVELOPMENT SERVICES

8.3.1 Application No. Z 22-08 – Zoning Bylaw Amendment (2741 Auburn Road)

It was moved and seconded

Resolution No. C389/23

THAT Council rescind second reading of City of West Kelowna Zoning Amendment Bylaw No. 0265.12, 2023;

AND THAT Council give second reading as amended to City of West Kelowna Zoning Amendment Bylaw No. 0265.12, 2023.

CARRIED UNANIMOUSLY

8.3.2 P 22-05; West Kelowna Housing Strategy (Final Draft)

The meeting moved to item 8.5.1 Shannon Lake Road Active Transportation Corridor - Design Decision Points

8.4 RECREATION AND CULTURE

8.5 ENGINEERING / PUBLIC WORKS / PARKS

8.5.1 Shannon Lake Road Active Transportation Corridor – Design Decision Points

The Director of Engineering and Operations provided an update on the Shannon Lake Road Active Transportation Corridor changes that were requested from a previous meeting.

Jordan Peterson, Lead Design, Stantec Consulting, provided a PowerPoint presentation and was available for comments and questions from Council.

It was moved and seconded

Resolution No. C390/23

THAT Council direct staff to proceed with the Shannon Lake Road Active Transportation Corridor design Option 3, Multi-use Pathway on Both Sides of Roadway.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C391/23

THAT Council direct staff to not proceed with the Roundabout design in the current tender package but continue with the design process for future consideration;

AND THAT staff bring back a fully costed design to a future council meeting.

CARRIED UNANIMOUSLY

The meeting recessed at 8:35 p.m.

The meeting reconvened at 8:53 p.m.

8.5.2 B.C. Active Transportation Infrastructure Program 2024 Grant

It was moved and seconded

Resolution No. C392/23

THAT Council support the City of West Kelowna's application to the 2024 B.C. Active Transportation Infrastructure Program requesting the maximum \$500,000 contribution for eligible Shannon Lake Road improvements from Westbank First Nation to Swite Road;

AND THAT in the event of a successful application, Council authorize the Mayor and/or the Chief Administrative Officer to endorse the contribution agreement, as will be required;

AND FURTHER THAT in the event of an endorsed agreement, Council revise the 2024 to 2028 Financial Plan and the 2024 to 2033 Capital Plan to reflect the approved grant contribution towards the active transportation infrastructure project.

CARRIED UNANIMOUSLY

The meeting moved to item 8.3.2 P 22-05; West Kelowna Housing Strategy (Final Draft)

8.3.2 P 22-05; West Kelowna Housing Strategy (Final Draft)

The Director of Approvals provided an introduction for Nancy Henderson the consultant.

Nancy Henderson provided a PowerPoint on the key revisions following Council and the public's feedback and the next step for implementation and monitoring of the final draft of the Housing Strategy.

It was moved and seconded

Resolution No. C393/23

THAT Council endorse the City of West Kelowna Housing Strategy (Final Draft).

CARRIED UNANIMOUSLY

8.5.3 Adoption of Local Area Service Inclusion – 1045 Bear Creek Road

It was moved and seconded

Resolution No. C394/23

THAT Council adopt “City of West Kelowna Rose Valley Water Treatment Plant Local Area Service Establishment Amendment Bylaw No. 0280.03, 2023”.

CARRIED UNANIMOUSLY

8.5.4 Adoption of Local Area Service Inclusion – 1931 Bartley Road

It was moved and seconded

Resolution No. C395/23

THAT Council adopt “City of West Kelowna Rose Valley Water Treatment Plant Local Area Service Establishment Amendment Bylaw No. 0280.04, 2023”.

CARRIED UNANIMOUSLY

8.6 CORPORATE INITIATIVES

8.7 FIRE RESCUE SERVICES

Mayor Milsom presented a painting by Richard Smith to the Fire Chief.

8.7.1 Emergency Equipment Replacement – McDougall Creek Fire

It was moved and seconded

Resolution No. C396/23

THAT Council allocate \$35,000 from the Fire Equipment Reserve to facilitate the replacement of damaged equipment and firefighting foam consumed in August 2023 during the McDougall Creek Wildfire event.

CARRIED UNANIMOUSLY

8.7.2 Hometown Heroes Gear Dryer Award

It was moved and seconded

Resolution No. C397/23

THAT Council receives for information the report titled “Hometown Heroes Gear Dryer Award” from the Fire Chief, dated November 28, 2023.

CARRIED UNANIMOUSLY

9. CORRESPONDENCE AND INFORMATION ITEMS

10. NOTICE OF MOTION

11. ADJOURNMENT OF THE REGULAR MEETING

The meeting adjourned at 9:30 p.m.

MAYOR

LEGISLATIVE SERVICES MANAGER/CORPORATE OFFICER