



**CITY OF WEST KELOWNA**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**

Tuesday, May 24, 2022  
COUNCIL CHAMBERS  
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom  
Councillor Rick de Jong  
Councillor Doug Findlater  
Councillor Jason Friesen  
Councillor Stephen Johnston  
Councillor Carol Zanon  
Councillor Jayson Zilkie

Staff Present: Paul Gipps, CAO  
Sandy Webster, Director of Corporate Initiatives  
Jason Brolund, Fire Chief  
Brad Savoury, Director of Legal Services  
Brent Magnan, Director of Development Approvals  
Bob Dargatz, Development Manager/Approving Officer  
Lisa Siavashi, Financial Services Manager/Deputy CFO  
Chris Oliver, Planning Supervisor  
Rebecca Narinesingh, Corporate Records Coordinator

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**1. CALL THE REGULAR COUNCIL MEETING TO ORDER**

The meeting was called to order at 6:03 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public. All representations to Council form part of the public record. This meeting was webcast live and archived on the City's website.

**2. INTRODUCTION OF LATE ITEMS**

**2.1 Submissions for DP 21-24, Multiple Family and Intensive Residential Development Permit with Variances, 2700 Riffington Place (item 8.2.2)**

Letters received from the following:

- Crystal Ward
- Gayle Hinter
- James Moessner
- Crystal Ward
- Cameron Laverock

**2.2 Replacement Pages for DCC Background Report (item 8.3.1)**

The replacement pages include revised Bylaw No. 190.01 (pages 923-925) and the redline version showing the tracked changes.

**3. ADOPTION OF AGENDA**

It was moved and seconded

Resolution No. C143/22

**THAT** the agenda be adopted as amended.

CARRIED UNANIMOUSLY

**4. ADOPTION OF MINUTES**

**4.1 Minutes of the Special Council meeting held Tuesday, May 10, 2022 in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. C144/22

**THAT** the minutes of the Special Council meeting held Tuesday, May 10, 2022 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

**4.2 Minutes of the Regular Council meeting held Tuesday, May 10, 2022 in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. C145/22

**THAT** the minutes of the Regular Council meeting held Tuesday, May 10, 2022 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

**4.3 Minutes of the Special Council meeting held Tuesday, May 17, 2022 in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. C146/22

**THAT** the minutes of the Special Council meeting held Tuesday, May 17, 2022 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

**4.4 Minutes of the Public Hearing held Tuesday, May 17, 2022 in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. C147/22

**THAT** the minutes of the Public Hearing held Tuesday, May 17, 2022 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

**4.5 Minutes of the Special Council meeting held Tuesday, May 17, 2022 in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. C148/22

**THAT** the minutes of the Special Council meeting held Tuesday, May 17, 2022 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

**5. MAYOR AND COUNCILLOR'S REPORTS**

**5.1 Mayor Milsom**

**5.1.1 Regional District of Central Okanagan Highlights from the May 12, 2022 Regional Board Meeting**

**6. DELEGATIONS**

**7. UNFINISHED BUSINESS**

**8. DIVISION REPORTS**

**8.1 CHIEF ADMINISTRATIVE OFFICER**

**8.1.1 Council Appointment of Bylaw Compliance and Enforcement Officer**

It was moved and seconded

Resolution No. C149/22

**THAT** Council appoint Corina Pais as a Bylaw Compliance and Enforcement Officer for the City of West Kelowna effective June 2, 2022.

CARRIED UNANIMOUSLY

**8.1.2 Financial Services Update**

Verbal Update from the Deputy Chief Financial Officer

**8.2 DEVELOPMENT SERVICES**

**8.2.1 DP 21-31; Development Permit with Variance; 2-901 Westside Road**

It was moved and seconded

Resolution No. C150/22

**THAT** Council authorize the issuance of Development Permit (DP 21-31) for 2-901 Westside Road with a variance to Zoning Bylaw No. 0154 to reduce the minimum setback from a private access easement from 4.5m to 0.63m in accordance with the attached permit (Attachment 1); and

**THAT** issuance of the Development Permit with Variance be withheld pending receipt of the following to the satisfaction of the Director of Development Approvals:

- An updated restoration plan and associated Environmental Memo detailing removal and restoration of previous disturbance within the SPEA; and

- Associated security for proposed restoration; and
- Any sanitary service to the existing building be confirmed to have the appropriate approvals or be relocated.

CARRIED UNANIMOUSLY

**8.2.2 DP 21-24; Multiple Family and Intensive Residential Development Permit with Variances; 2700 Riffington Place**

It was moved and seconded

Resolution No. C151/22

**THAT** Council postpone issuance of Development Permit (DP 21-24) for 2700 Riffington Place.

CARRIED; Councillor Friesen opposed

**8.2.3 P 20-07, Zoning Bylaw No. 0265 (2nd as amended)**

It was moved and seconded

Resolution No. C152/22

**THAT** Council give Second Reading as amended to the City of West Kelowna Zoning Bylaw No. 0265, 2022; and

**THAT** Council direct staff to schedule the proposed bylaw for Public Hearing.

CARRIED UNANIMOUSLY

**8.2.4 P 21-01; Official Community Plan Review and Update; Phase 3 – Ideas in Place, What We Heard Report**

Information Report from the Planning Supervisor

**8.3 ENGINEERING / PUBLIC WORKS / PARKS**

**8.3.1 DCC Background Report**

It was moved and seconded

Resolution No. C153/22

**THAT** Council give first, second and third reading to “CITY OF WEST KELOWNA DEVELOPMENT COST CHARGE AMENDMENT BYLAW NO. 190.01, 2022”.

CARRIED UNANIMOUSLY

**8.4 FIRE RESCUE SERVICES**

**8.5 CORPORATE INITIATIVES**

**8.6 FINANCIAL SERVICES / RECREATION AND CULTURE**

**9. CORRESPONDENCE AND INFORMATION ITEMS**

**10. NOTICE OF MOTION**

**11. ADJOURNMENT OF THE REGULAR MEETING**

The meeting adjourned at 9:09 p.m.

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MAYOR

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CAO/DEPUTY CORPORATE OFFICER