



CITY OF WEST KELOWNA
MINUTES OF THE REGULAR MEETING OF COUNCIL

Tuesday, May 11, 2021
COUNCIL CHAMBERS
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom
Councillor Rick de Jong
Councillor Doug Findlater
Councillor Jason Friesen
Councillor Stephen Johnston (via electronic means)
Councillor Carol Zanon
Councillor Jayson Zilkie (via electronic means; left the meeting at 3:12 p.m.)

Staff Present: Paul Gipps, CAO
Allen Fillion, Director of Engineering / Public Works
Warren Everton, Director of Finance / CFO
Sandy Webster, Director of Corporate Initiatives
Michelle Reid, Director of Human Resources
Mark Koch, Director of Development Services
Jason Brolund, Fire Chief
Brad Savoury, Director of Legal Services
Brent Magnan, Planning Manager
Bob Dargatz, Development Services/Approving Officer
Shelley Schnitzler, Legislative Services Manager/Corporate Officer
Mike Cain, Bylaw Services Manager
Stacey Harding, Parks and Fleet Operations Manager
Lisa Siavashi, Financial Services Manager/Deputy CFO

1. CALL THE REGULAR COUNCIL MEETING TO ORDER

The meeting was called to order at 1:51 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

In accordance with the most recent Provincial Health Officer Order regarding gatherings and events, the public was not permitted to attend Council meetings in person. As an open meeting, it was webcast live and archived on the City's website.

2. INTRODUCTION OF LATE ITEMS

2.1 Re DVP 21-08, 1885 Diamond View Drive (tem 8.2.3 under Division Reports)

Letters received from the following:

- Michael Conlin
- Suzana Brandle

3. ADOPTION OF AGENDA

It was moved and seconded

Resolution No. C166/21

THAT the agenda be adopted as amended.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

4.1 Minutes of the Special Council meeting held Tuesday, April 20, 2021 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C167/21

THAT the minutes of the Special Council meeting held Tuesday, April 20, 2021 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

4.2 Minutes of the Regular Council Meeting held Tuesday, April 20, 2021 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C168/21

THAT the minutes of the Regular Council meeting held Tuesday, April 20, 2021 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

4.3 Minutes of the Special Council meeting held Tuesday, April 27, 2021 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C169/21

THAT the minutes of the Special Council meeting held Tuesday, April 27, 2021 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

5. MAYOR AND COUNCILLOR'S REPORTS

5.1 Mayor Milsom

5.1.1 Regional District of Central Okanagan Highlights from the April 26, 2021 Regional Board Meeting

6. DELEGATIONS

6.1 Chris Laurie, Team President, West Kelowna Warriors Junior Hockey Club

Mr. Laurie presented a proposal for a Royal LePage Place Marquee Sign.

It was moved and seconded

Resolution No. C170/21

THAT Council direct staff to engage with key stakeholders, including the West Kelowna Warriors, regarding design and installation of highway signage for Royal LePage Place, and bring a report back to Council.

CARRIED UNANIMOUSLY

7. UNFINISHED BUSINESS

8. DIVISION REPORTS

8.1 CHIEF ADMINISTRATIVE OFFICER

8.1.1 2021 UBCM Community Excellence Awards Application

It was moved and seconded

Resolution No. C171/21

THAT Council direct staff to submit two applications to the Union of British Columbia Municipalities Community Excellence Awards in the category of Excellence in Service Delivery and Excellence in Sustainability.

CARRIED UNANIMOUSLY

8.2 DEVELOPMENT SERVICES

8.2.1 P 20-16; Zoning Amendment Bylaw No. 0154.99 (2nd Reading as Amended); Short Term Rental Regulations

It was moved and seconded

Resolution No. C172/21

THAT Council rescind second reading of Zoning Amendment Bylaw No. 0154.99, 2021; and

THAT Council give second reading as amended, to Zoning Amendment Bylaw No. 0154.99, 2021; and

THAT Council direct staff to schedule the bylaw for a public hearing.

CARRIED; Councillor de Jong opposed

8.2.2 Z 20-07, Zoning Amendment Bylaw No. 154.95 (3rd Reading), Unaddressed Asquith Road

It was moved and seconded

Resolution No. C173/21

THAT Council give third reading to City of West Kelowna Zoning Amendment Bylaw No. 0154.95, 2020 (File: Z 20-07); and

THAT Council direct staff to schedule the bylaw for consideration of adoption following registration of a Section 219 Covenant to secure off-site servicing and infrastructure works as a condition of zoning, including preliminary design and cost estimates to the satisfaction of the City for the following:

- Off-site water servicing;

- Off-site sanitary sewer servicing; and
- Off-site storm water improvements.

CARRIED UNANIMOUSLY

8.2.3 DVP 21-08, Development Variance Permit, 1885 Diamond View Drive

It was moved and seconded

Resolution No. C174/21

THAT Council authorize the issuance of a Development Variance Permit (DVP 21-08) for SL 59 DL 4662 ODYD Strata Plan KAS3123 Together with an Interest in the Common Property in Proportion to the Unit Entitlement of the Strata Lot as Shown on Form V (1885 Diamond View Drive) in general accordance with the attached permit to vary the following sections of Zoning Bylaw No. 0154:

- 10.4.5(g).1 to reduce the minimum private access easement setback from 4.5 m to 0.44 m and from 6.0 m to 2.64 m for a garage having vehicular entry from the front; and
- 10.4.5(g).4 to reduce the minimum exterior side parcel boundary setback from 4.5 m to 3.42 m; and

THAT Council deny variances to the following sections of Zoning Bylaw No. 0154:

- 10.4.5(f).1 to increase the height of a Single Detached Dwelling from 3 to 4 storeys; and
- 10.4.6(a) to increase the height of any single building wall from 3 storeys or 9 m to four storeys and 12.4 m for the proposed single detached dwelling.

CARRIED UNANIMOUSLY

The meeting recessed at 3:12 p.m.

The meeting reconvened at 3:24 p.m.

8.2.4 DVP 21-09; Development Variance Permit; 2497 & 2501 Tallus Heights Drive

It was moved and seconded

Resolution No. C175/21

THAT Council authorize the issuance of a Development Variance Permit (DVP 21-09) for Lot 5, DL 3793, ODYD, Plan EPP83661 & Lot 6, DL 3793, ODYD, Plan EPP83661 (2497 & 2501 Tallus Heights Drive) in general accordance with the attached permit to vary Zoning Bylaw No. 0154 as follows:

- Section 3.10.1(a) to permit a fence containing corrugated metal panels in a Residential Zone; and
- Section 3.12.4(a) to increase the maximum height for a fence located on top of a retaining wall from 1.22 m required to 2.0m proposed.

CARRIED UNANIMOUSLY (Councillor Zilkie was not present for the vote)

8.2.5 City of West Kelowna Local Area Water Service Establishment (Westbank Irrigation District) Bylaw No. 0080.12, 4177 Gellatly Road

It was moved and seconded

Resolution No. C176/21

THAT Council give first, second and third reading to “City of West Kelowna Local Area Water Service Establishment (Westbank Irrigation District) Amendment Bylaw No. 0080.12, 2021”.

CARRIED UNANIMOUSLY (Councillor Zilkie was not present for the vote)

8.2.6 Good Neighbour Bylaw – Amendment to Section 10 Compliance Orders

It was moved and seconded

Resolution No. C177/21

THAT Council gives first, second and third reading to the City of West Kelowna Good Neighbour Amendment Bylaw No. 0151.02, 2021.

CARRIED UNANIMOUSLY (Councillor Zilkie was not present for the vote)

8.2.7 Strengthening Communities' Services Application for Funding

It was moved and seconded

Resolution No. C178/21

THAT Council support the UBCM Application for Strengthening Communities' Services Grant.

CARRIED UNANIMOUSLY (Councillor Zilkie was not present for the vote)

8.2.8 Council Appointment of Bylaw Compliance and Enforcement Officer

It was moved and seconded

Resolution No. C179/21

THAT Council appoint Angelo Stradiotto as a Bylaw Compliance and Enforcement Officer for the City of West Kelowna.

CARRIED UNANIMOUSLY (Councillor Zilkie was not present for the vote)

8.3 ENGINEERING / PUBLIC WORKS / PARKS

8.4 FIRE RESCUE SERVICES

8.4.1 Spring 2021 Wildfire Mitigation Update

The Fire Chief and the Parks and Fleet Operations Manager presented an update on the Spring 2021 Wildfire Mitigation.

8.5 CORPORATE INITIATIVES

8.6 FINANCIAL SERVICES / RECREATION AND CULTURE

8.6.1 Tax Rate Bylaw No. 0288, 2021

It was moved and seconded

Resolution No. C180/21

THAT Council adopt the “City of West Kelowna Tax Rates Bylaw No. 0288, 2021”.

CARRIED; Councillor de Jong opposed (Councillor Zilkie was not present for the vote)

8.6.2 2021 Transfer Station Parcel Tax Bylaw

It was moved and seconded

Resolution No. C181/21

THAT Council adopt the “City of West Kelowna Transfer Station Parcel Tax Bylaw No. 0286, 2021”.

CARRIED UNANIMOUSLY (Councillor Zilkie was not present for the vote)

8.6.3 2021 Sterile Insect Release Parcel Tax Bylaw

It was moved and seconded

Resolution No. C182/21

THAT Council adopt the “City of West Kelowna Sterile Insect Release Parcel Tax Bylaw No. 0285, 2021”.

CARRIED UNANIMOUSLY (Councillor Zilkie was not present for the vote)

8.6.4 2021 RDCO Solid Waste and Recycling Program Parcel Tax Bylaw

It was moved and seconded

Resolution No. C183/21

THAT Council adopt the “City of West Kelowna RDCO Solid Waste and Recycling Program Parcel Tax Bylaw No. 0287, 2021”.

CARRIED UNANIMOUSLY (Councillor Zilkie was not present for the vote)

8.6.5 2020 Draft Consolidated Financial Statements - Audited

It was moved and seconded

Resolution No. C184/21

THAT Council accept the 2020 Draft Consolidated Financial Statements for the City of West Kelowna as attached in “Attachment 1”.

CARRIED UNANIMOUSLY (Councillor Zilkie was not present for the vote)

9. CORRESPONDENCE AND INFORMATION ITEMS

10. NOTICE OF MOTION

11. ADJOURNMENT OF THE REGULAR MEETING

The meeting adjourned at 4:57 p.m.

MAYOR

LEGISLATIVE SERVICES MANAGER/CORPORATE OFFICER