



CITY OF WEST KELOWNA
MINUTES OF THE REGULAR MEETING OF COUNCIL

Tuesday, November 24, 2020
COUNCIL CHAMBERS
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom
Councillor Rick de Jong
Councillor Doug Findlater
Councillor Jason Friesen
Councillor Stephen Johnston
Councillor Carol Zanon
Councillor Jayson Zilkie

Staff Present: Paul Gipps, CAO
Allen Fillion, Director of Engineering / Public Works
Warren Everton, Director of Finance / CFO
Sandy Webster, Director of Corporate Initiatives
Michelle Reid, Director of Human Resources
Mark Koch, Director of Development Services
Jason Brolund, Fire Chief
Bob Dargatz, Development Engineering Manager
Shelley Schnitzler, Legislative Services Manager/Corporate Officer
Mike Cain, Bylaw Services Manager
Kari O'Rourke, Communications Manager
Erin Goodwin, Facilities and Recreation Manager
John Perrott, Economic Development and Tourism Manager
Rob Hillis, Engineering Manager
Kevin Bouchier, Recreation Supervisor
Rebecca Narinesingh, Corporate Records Coordinator

1. CALL THE REGULAR COUNCIL MEETING TO ORDER

The meeting was called to order at 6:27 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public. In accordance with COVID-19 protocols, a viewing area that could accommodate three members of the public was available. All representations to Council form part of the public record. This meeting was webcast live and is archived on the City's website.

2. INTRODUCTION OF LATE ITEMS

3. ADOPTION OF AGENDA

It was moved and seconded

Resolution No. C294/20

THAT the agenda be adopted as presented.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

4.1 Minutes of the Special Council Meeting held Tuesday, November 10, 2020 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C295/20

THAT the minutes of the Special Council Meeting held Tuesday, November 10, 2020 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

4.2 Minutes of the Regular Council Meeting held Tuesday, November 10, 2020 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C296/20

THAT the minutes of the Regular Council Meeting held Tuesday, November 10, 2020 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

4.3 Minutes of the Special Council Meeting held Tuesday, November 17, 2020 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C297/20

THAT the minutes of the Special Council Meeting held Tuesday, November 17, 2020 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

5. MAYOR AND COUNCILLOR'S REPORTS

5.1 Mayor Milsom

5.1.1 Regional District of Central Okanagan Highlights from the November 12, 2020 Regional Board Meeting

6. DELEGATIONS

7. UNFINISHED BUSINESS

8. DIVISION REPORTS

8.1 CHIEF ADMINISTRATIVE OFFICER

8.1.1 Rose Valley Water Treatment Plant Progress Update

The CAO and the Director of Engineering and Public Works provided a verbal update on the progress of the Rose Valley Water Treatment Plant.

8.2 DEVELOPMENT SERVICES

8.2.1 DP 20-22, Commercial Development Permit, 3788 Brown Road

It was moved and seconded

Resolution No. C298/20

THAT Council authorize the issuance of a Development Permit (DP 20-22) to construct 42 units in one four storey building with underground parking located at 3788 Brown Road, subject to the conditions outlined in the attached Development Permit; and

THAT issuance of the Development Permit be withheld pending receipt of landscape security for the landscape plan in the amount of \$69,668.75; and

THAT if the Development Permit has not been issued within one year from the date of approval, the Permit shall be deemed to have been refused and the file closed.

CARRIED UNANIMOUSLY

8.2.2 Z 20-06, OCP and Zoning Amendment Bylaw No. 100.60 and 154.92 (3rd Reading), Unaddressed Canyon Crest Drive

It was moved and seconded

Resolution No. C299/20

THAT Council give third reading to City of West Kelowna Official Community Plan Amendment Bylaw No. 0100.60, 2020 (File: Z 20-06); and

THAT Council give third reading to City of West Kelowna Zoning Amendment Bylaw No. 0154.92, 2020 (File: Z 20-06).

CARRIED UNANIMOUSLY

8.2.3 P 20-16 – Proposed Short Term Rental Program

It was moved and seconded

Resolution No. C300/20

THAT Council direct staff to further engage the community and stakeholders on the proposed Short Term Rental program as outlined in this report.

CARRIED UNANIMOUSLY

The meeting recessed at 8:10 p.m.

The meeting reconvened at 8:21 p.m.

8.3 ENGINEERING / PUBLIC WORKS / PARKS

8.3.1 Glenrosa Road Storm and Sidewalk

It was moved and seconded

Resolution No. C301/20

THAT Council direct staff to utilize previously approved funding to amend the Glenrosa Road Improvement contract to include sidewalk and the replacement of the storm drainage main on Glenrosa Road from Morningside Drive to the existing sidewalk to the south.

CARRIED UNANIMOUSLY

8.4 FIRE RESCUE SERVICES

8.5 CORPORATE INITIATIVES

8.5.1 Draft 2021 Communications and Engagement Plan and Policy

The Communications Manager presented the 2021 Communications and Engagement Plan and Policy.

8.5.2 2021 Draft Economic Development and Tourism Operational Plan

The Economic Development and Tourism Manager presented the 2021 Draft Economic Development and Tourism Operational Plan.

8.6 FINANCIAL SERVICES / RECREATION AND CULTURE

8.6.1 COVID-19 Financial Impact – Recreation Services

The Facilities and Recreation Manager provided an update on the COVID-19 Impact to Recreation Services.

Bob Stedham and John Douglas from Active Living Enterprises, operators of the Johnson Bentley Memorial Aquatic Centre, provided an update on COVID-19 impacts to their operations.

It was moved and seconded

Resolution No. C302/20

THAT the Council meeting be extended to 10:30 p.m.

CARRIED UNANIMOUSLY

8.6.2 Community Holiday Light Up and Skate Events Reimagined

The Recreation Supervisor provided an update on the Community Holiday Light Up and Skate Events.

9. CORRESPONDENCE AND INFORMATION ITEMS

10. NOTICE OF MOTION

11. ADJOURNMENT OF THE REGULAR MEETING

The meeting adjourned at 10:24 p.m.

MAYOR

LEGISLATIVE SERVICES MANAGER/CORPORATE OFFICER