



**CITY OF WEST KELOWNA**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**

Tuesday, February 11, 2020  
COUNCIL CHAMBERS  
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom  
Councillor Rick de Jong  
Councillor Doug Findlater  
Councillor Jason Friesen  
Councillor Stephen Johnston  
Councillor Carol Zanon  
Councillor Jayson Zilkie

Paul Gipps, CAO  
Allen Fillion, Director of Engineering / Public Works  
Warren Everton, Director of Finance / CFO  
Sandy Webster, Director of Corporate Initiatives  
Mark Koch, Director of Development Services  
Michelle Reid, Director of Human Resources  
Brent Magnan, Planning Manager  
Bob Dargatz, Development Services/Approving Officer  
Jason Brolund, Fire Chief  
Shelley Schnitzler, Legislative Services Manager  
Neil Wyatt, Service Desk Technician

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**1. CALL THE REGULAR COUNCIL MEETING TO ORDER**

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public and all representations to Council form part of the public record. This meeting was webcast live and archived on the City's website.

The meeting was called to order at 1:30 p.m.

**2. INTRODUCTION OF LATE ITEMS**

**2.1 Replacement Page 167 for City Hall Loan Authorization Bylaw (see Section 8.7.1)**

**3. ADOPTION OF AGENDA**

It was moved and seconded

Resolution No. C039/20

**THAT** the Agenda be adopted as amended.

CARRIED UNANIMOUSLY

**4. ADOPTION OF MINUTES**

**4.1 Minutes of the Special Meeting of Council held Tuesday, January 28, 2020 in the City of West Kelowna Committee Room**

It was moved and seconded

Resolution No. C040/20

**THAT** the minutes of the Special Meeting of Council held Tuesday, January 28, 2020 in the City of West Kelowna Committee Room be adopted.

CARRIED UNANIMOUSLY

**4.2 Minutes of the Public Hearing held Tuesday, January 28, 2020 in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. C041/20

**THAT** the minutes of the Public Hearing held Tuesday, January 28, 2020 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

**4.3 Minutes of the Regular Meeting of Council held Tuesday, January 28, 2020 in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. C042/20

**THAT** the minutes of the Regular Meeting of Council held Tuesday, January 28, 2020 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

**5. MAYOR AND COUNCILLOR'S REPORTS**

**5.1 Mayor Milsom**

**5.1.1 Regional District of Central Okanagan Highlights from the January 27, 2020 Regional Board Meeting**

**6. PRESENTATIONS**

**6.1 Celine Thompson, Executive Director and John Yarschenko, Director of Recovery and Addictions, The Bridge Youth and Family Services**

Presentation on Okanagan Youth Recovery House

It was moved and seconded

Resolution No. C043/20

**THAT** Council refer the Request For Support from Okanagan Youth Recovery House to staff for a report to come back to Council with options on how to support this initiative.

CARRIED UNANIMOUSLY

**7. UNFINISHED BUSINESS**

**8. DIVISION REPORTS**

**8.1 DEVELOPMENT SERVICES**

**8.1.1 Z 19-13, Zoning Amendment Bylaw No. 0154.87, 2020, 1130 Thomas Road**

It was moved and seconded

Resolution No. C044/20

**THAT** Council give first and second reading to City of West Kelowna Zoning Amendment Bylaw No. 0154.87, 2020 (File: Z 19-13); and

**THAT** Council direct staff to schedule the proposed amendment bylaw for Public Hearing.

CARRIED UNANIMOUSLY

**8.1.2 A 19-05, Agricultural Land Reserve Exclusion Application, 3620 Webber Road**

It was moved and seconded

Resolution No. C045/20

**THAT** Council support the exclusion of 3620 Webber Road (Lot A, DL 3189, ODYD. Plan 18407) from the Agricultural Land Reserve (File: A 19-05); and

**THAT** Council direct Staff to forward the application to the Agricultural Land Commission for consideration.

CARRIED; Councillors de Jong and Findlater opposed

#### **8.1.3 DVP 19-16, Development Variance Permit, 1350 Parkinson Road**

It was moved and seconded

Resolution No. C046/20

**THAT** Council authorize a Development Variance Permit (DVP 19-16) for Lot A, DL 3866, ODYD, Plan 32198 (1350 Parkinson Road) in general accordance with the attached permit to vary Zoning Bylaw No. 0154:

- S.3.26.5 to allow the roof of the carriage house to be higher than the peak of the roof of the principle detached dwelling;
- S.3.26.6 to allow the gross floor area of the carriage house to be greater than 75% of the main floor area and within a two storey building; and
- S.10.4.5(f).3 to allow a carriage house height of 6.5 m (21.3 ft) to a maximum of 2 storeys where at least one parking stall is provided in the same building.

CARRIED UNANIMOUSLY

#### **8.1.4 CDP 14-01 and OCP 20-01, Comprehensive Development Plan and Official Community Plan Amendment Bylaw No. 0100.57, Smith Creek Neighbourhood**

It was moved and seconded

Resolution No. C047/20

**THAT** Council give first and second reading to City of West Kelowna Official Community Plan Amendment Bylaw No. 0100.57, 2020; and

**THAT** Council direct staff to schedule the amendment bylaw for Public Hearing.

CARRIED UNANIMOUSLY

The meeting recessed at 3:17 p.m.

The meeting reconvened at 3:26 p.m.

## **8.2 ENGINEERING / PUBLIC WORKS / PARKS**

### **8.2.1 Green Infrastructure Fund – Safe Drinking Water Connections**

It was moved and seconded

Resolution No. C048/20

**THAT** the City of West Kelowna apply under the second round of the Investing in Canada Infrastructure Program - Green Infrastructure Sub-stream seeking the maximum funding contribution of 73.33% towards eligible project costs to connect the Pritchard, Sunnyside and West Kelowna Estates Systems to the Rose Valley Water Treatment Plant; and,

**THAT** Council authorize the Mayor and Corporate Officer to execute the contribution agreement; and,

**THAT** Council authorize the required amendments to the 10-year Capital Plan in the event of a successful application.

CARRIED UNANIMOUSLY

### **8.2.2 BC Active Transportation Infrastructure Grant – Glenrosa Road Improvements**

It was moved and seconded

Resolution No. C049/20

**THAT** the City of West Kelowna apply to the BC Active Transportation Infrastructure Grant seeking the maximum available funding of \$500,000 under the program towards the eligible costs of constructing planned improvements to the Glenrosa and McIver Roads Corridors; and

**THAT** Council authorize the Mayor and Corporate Officer to execute the contribution agreements for a successful application; and,

**THAT** Council amend the 2020 to 2024 Financial Plan as required for a successful application.

CARRIED UNANIMOUSLY

## **8.3 FIRE RESCUE SERVICES**

## **8.4 CORPORATE INITIATIVES**

## **8.5 FINANCIAL SERVICES**

**8.6 CORPORATE SERVICES / RECREATION AND CULTURE**

**8.6.1 Consideration of a Special Council Meeting to be held on February 28, 2020, Outside the Boundaries of the Municipality**

It was moved and seconded

Resolution No. C050/20

**THAT** Council, in accordance with Section 134.1 of the *Community Charter*, allow a Special Council Meeting of the City of West Kelowna, to be held outside the boundaries of the municipality on Friday, February 28, 2020 at 10:00 a.m. at the School District 23 Administration Office located at 1040 Hollywood Road, South, Kelowna, BC, for the annual joint Council and Board meeting; and

**THAT** Council direct the Corporate Officer to give notice of the Special Council Meeting by posting the change on the Public Notice Posting Place.

CARRIED UNANIMOUSLY

**8.7 CHIEF ADMINISTRATIVE OFFICER**

**8.7.1 City Hall Loan Authorization Bylaw**

It was moved and seconded

Resolution No. C051/20

**THAT** Council give first, second and third reading to "City of West Kelowna City Hall Loan Authorization Bylaw No. 0272, 2020".

CARRIED UNANIMOUSLY

**9. CORRESPONDENCE AND INFORMATION ITEMS**

**10. NOTICE OF MOTION**

**11. ADJOURNMENT OF THE REGULAR MEETING**

The meeting adjourned at 4:08 p.m.

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MAYOR

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DEPUTY CAO/CORPORATE OFFICER