



COUNCIL REPORT
Engineering and Public Works
For the April 23rd, 2019 Council Meeting

DATE: April 16, 2019
TO: Jim Zaffino, Chief Administrative Officer
FROM: Steven Gubbels, Design and Inspection Technologist
RE: Glenrosa Road Improvements – Design Services Award

RECOMMENDED MOTION:

THAT Council authorize the Mayor and Corporate Officer to execute an agreement with Allnorth Consultants Limited for consulting services for the design of Glenrosa Road and McIver pedestrian Improvements in the amount of Two Hundred and Seventy Three Thousand, Six Hundred and Ninety Nine Dollars (\$273,699).

RATIONALE:

The City requires engineering design services from a qualified consulting firm for the Glenrosa Road Improvements project. For cost efficiencies, the services will include the design services for the McIver Road Pedestrian Improvements. After completing a Request for Proposals (RFP) process as per the requirements of the Purchasing Policy, the City has selected Allnorth as the firm that will provide these services at the best value for the City.

BACKGROUND:

As part of the July 10, 2018 Special Council meeting Staff received direction to include the design of Glenrosa Road from Glen Abbey to McInnis in the 2019 Budget. Council prioritized the project as the second highest need for arterial road improvements in the City. The project was approved as an Early Approval item for the 2019 Budget on January 15, 2019. In addition, McIver Road pedestrian improvements have been approved as part of the Council commitment to improve the pedestrian network. In the interest of cost efficiencies for two connected projects, the City issued an RFP that combined these design works into a single project.

The Purchasing Policy requires open competition and a best value procurement process, with the requirement of Council to approve if the contract value exceeds \$250,000. The City received eight proposals as part of a competitive RFP process, and Staff conducted four independent evaluations of the proposals. These evaluations considered consultant experience, project methodology, schedule, proposal clarity, past performance and fees and disbursements. The reviews and scoring resulted in Allnorth receiving the highest overall ranking.

A summary of the scoring is shown below in Table 1. Please note that the estimated fee used for the scoring includes optional construction services fees that were included with the RFP, but which are not part of this motion. These optional fees will be awarded in accordance with the Purchasing Policy pending Council approval of the construction budget.

SUMMARY - OVERALL SCORING AND PRICING				
Proponent	Avg. Score WITHOUT PRICE	Avg. Score WITH PRICE	Est. Fee	Est. Fee - Design Only
Primary/Ecora	73.4	69.9	\$ 334,984.00	\$ 259,139.00
Pure	68.9	68.4	\$ 294,650.00	\$ 234,650.00
Allnorth	97.3	91.1	\$ 384,247.00	\$ 273,699.00
McElhanney	89.6	80.1	\$ 461,431.58	\$ 270,832.98
WSP	87.6	87.6	\$ 287,541.00	\$ 184,214.00
Stantec	90.1	89.9	\$ 291,203.00	\$ 182,420.00
Urban Systems	96.9	90.2	\$ 396,019.87	\$ 256,863.87
Associated	90.4	86.2	\$ 345,961.03	\$ 243,808.53
AVERAGE	86.8	82.9	\$ 349,504.69	\$ 238,203.42

Staff reviewed each proposal in detail based on the evaluation criteria. Fees are only a portion of the overall scoring, and the lower cost proposals that scored well on the fees scored lower on the technical categories. In Staff's experience, proposals that do not score as well in the technical categories and project understanding could lead to scope changes and increased costs to the City as the project progresses, and can negatively impact the quality of the finished product.

The Allnorth proposal provided a clear concise work plan that adequately addresses the project requirements in a logical manner. Their proposal scored highest on methodology and provided a clear approach with outlined methods to resolve key issues as efficiently as possible. It is Staff's experience that this level of detail will reduce the possibility of additional and unforeseen costs. It is also worthwhile to note that Allnorth has successfully provided these services for previous City projects and have demonstrated good judgement and experience with Contract Administration during the construction phase of projects.

By awarding this project to Allnorth Consultants Limited, the City will receive the best value for consulting services for the projects.

FINANCIAL IMPLICATIONS:

Council has approved funding for the design of the two projects. The design of the Glenrosa Road improvements has been approved for \$200,000. The McIver Road pedestrian improvements design is approved as part of the \$1,200,000 budget for the 2019 Pedestrian Program, which also includes Ross Road construction.

ALTERNATE RECOMMENDATION:

THAT Council direct Staff to cancel the Request for Proposals. This would require further direction from Council with direction on how to proceed on these projects.

Respectfully submitted,



for Steven Gubbels
Design and Inspection Technologist



Allen Fillion
General Manager of Engineering and Public Works



Rob Hillis
Engineering Manager



Warren Everton
Chief Financial Officer



Mike Ummerhofer
Purchasing Manager

Powerpoint: Yes No

Approved for Agenda


Jim Zaffino, CAO

April 17, 2019
Date