



# REGULAR COUNCIL AGENDA

**CITY OF WEST KELOWNA**  
COUNCIL CHAMBERS  
2760 CAMERON ROAD, WEST KELOWNA, BC  
TUESDAY, FEBRUARY 12, 2019  
IMMEDIATELY FOLLOWING THE PUBLIC HEARING AT 1:30 P.M.

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1. **CALL THE REGULAR COUNCIL MEETING TO ORDER:**

This meeting is open to the public and all representations to Council form part of the public record. This meeting is being webcast live and will be archived on the City's website.

2. **INTRODUCTION OF LATE ITEMS:**

3. **ADOPTION OF AGENDA:**

4. **ADOPTION OF MINUTES:**

- 4.1 **Minutes of the regular Council meeting held January 22, 2019 at the City of West Kelowna Council Chambers** Pg. 5

5. **MAYOR AND COUNCILLOR'S REPORTS:**

5.1 **Mayor Milsom**

- 5.1.1 Regional District of Central Okanagan Highlights from the January 28, 2019 Regional Board Meeting Pg. 19

6. **PRESENTATIONS: (15 MINUTES MAX)**

- 6.1 **Mayor Toni Boot, District of Summerland, Director-at-Large, Southern Interior Local Government Association (SILGA)** Pg. 21

Introduction to SILGA

7. **DELEGATIONS: (5 MINUTES MAX)**

- 7.1 **Dave and Amy Millar** Pg. 27

Concern with property development at 2345 Boucherie Road

8. **UNFINISHED BUSINESS:**

9. **DIVISION REPORTS:**

9.1. DEVELOPMENT SERVICES

Planning

9.1.1 **Development Application Process Review – Implementation Actions** Pg. 29

Recommended Motion:

**THAT** Council approve \$50,000 annually for Development Services Infrastructure Improvements funded by reserves for future expenditures; and

**THAT** the 2019-2028 Financial Plan be amended accordingly; and

**THAT** Council adopt the Policy on Additional Development Application Requirements (Late Hits); and

**THAT** Council discontinue the Advisory Planning Commission and repeal Bylaw No. 0098, 2009; and

**THAT** Council direct staff to include the “Development Application Process Review – Implementation Actions”, outlined in this report and summarized in Attachment 6, into the 2019-2022 Operational Plan.

Development Engineering

9.2 ENGINEERING AND PUBLIC WORKS

9.2.1 **Public Works Yard Tender Drawings Capital Request**

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Recommended Motion:

**THAT** Council approve the 2019 capital request (C2019-0054) to add an additional \$50,000 (\$300,000 total) to create a tender package and detailed drawings associated with the Public Works Yard Concept Plan (portable option) that is presented in this report; and

**THAT** Council direct staff to continue investigating cost saving measures that may include, but not limited to, things such as grant funding opportunities, construction cost savings, or other project savings or revenue sources that may help reduce the total construction costs of a PWY project, with the intent of reducing the net costs to \$5 million.

**9.3 FINANCE, ADMINISTRATIVE AND PROTECTIVE SERVICES**

**9.3.1 2019 – 2028 Draft Financial Plan – Early Approval Addition** Pg. 93

Recommended Motion:

**THAT** Council authorize staff to proceed with expenditure for the capital project C2019-0070 Sewer Pipe Video Inspection Camera for \$55,000.

**9.3.2 2019 – 2028 Draft Financial Plan – Emergency Capital Item** Pg. 95

Recommended Motion:

**THAT** Council approve the Capital Expenditure of \$12,000 for security cameras to be funded by reserves for future expenditures; and

**THAT** Council direct staff to amend the 2019 Financial Plan to include the expenditure; and

**THAT** Council give early approval to the security camera capital expenditure.

**9.3.3 Signing Authority Appointment – CFO** Pg. 97

Recommended Motion:

**THAT** Council appoint Warren Everton, Chief Financial Officer, as a signing authority for the City of West Kelowna.

**9.4 CHIEF ADMINISTRATIVE OFFICER**

**9.4.1 Remuneration and Expense Bylaw No. 0175, Section 4.1 and 4.2 Conferences** Pg. 99

Recommended Motion:

**THAT** Council direct staff to proceed with drafting a Bylaw Amendment to Bylaw No. 0175 to amend section 4.1 to read as follows:

4.1 Members of Council wishing to attend the Federation of Canadian Municipalities (FCM) conference, as supported by the City's Financial Plan, are authorized to attend; and

**THAT** Council allow all Councillors to attend in 2019 if they wish; and

**THAT** the Bylaw amendment be brought back to Council at a future meeting for consideration of Bylaw readings.

9.4.2 **2018 Priorities: Fourth Quarter Update**

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Information Report from the CAO

10. **CORRESPONDENCE AND INFORMATION ITEMS:**

10.1 Letter from Craig Garries, President, Greater Westside Board of Trade, dated, January 22, 2019, re Request for a Representative to sit on Board of Trade's Board of Directors for 2019 Pg. 181

11. **NOTICE OF MOTION:**

12. **ADJOURNMENT OF THE REGULAR MEETING:**

The next regular Council meeting is scheduled for Tuesday, February 26, 2019 at 6:00 p.m. at the City of West Kelowna Council Chambers.