



REGULAR COUNCIL AGENDA

CITY OF WEST KELOWNA
COUNCIL CHAMBERS
2760 CAMERON ROAD, WEST KELOWNA, BC
TUESDAY, JANUARY 22, 2019
AT 6:00 P.M.

1. CALL THE REGULAR COUNCIL MEETING TO ORDER:

This meeting is open to the public and all representations to Council form part of the public record. This meeting is being webcast live and will be archived on the City's website.

2. INTRODUCTION OF LATE ITEMS:

3. ADOPTION OF AGENDA:

4. ADOPTION OF MINUTES:

4.1 **Minutes of the Public Hearing held January 8, 2019 at the City of West Kelowna Council Chambers** Pg. 7

4.2 **Minutes of the regular Council meeting held January 8, 2019 at the City of West Kelowna Council Chambers** Pg. 11

4.3 **Minutes of the special Council meeting held January 15, 2019 at the City of West Kelowna Council Chambers** Pg. 19

5. MAYOR AND COUNCILLOR'S REPORTS:

5.1 **Mayor Milsom**

5.1.1 Regional District of Central Okanagan Highlights from the January 10, 2019 Regional Board Meeting Pg. 37

6. DELEGATIONS: (5 MINUTES MAX)

7. **UNFINISHED BUSINESS:**

7.1 **2019-2028 Draft Financial Plan – Discretionary Funds Allocation** Pg. 39

Recommended Motion:

THAT Council direct staff to incorporate FTE2019-4 Marketing and Social Media Coordinator at \$83,510 less first year savings of \$27,837 into the 2019-2028 Draft Financial plan, funded through Council discretionary funds and amend the City of West Kelowna 2019-2028 Financial Plan Bylaw No 0263, 2019; and,

THAT Council direct staff to incorporate \$50,000 for Wildfire Mitigation into the Operating Budget, Fire and Rescue Division, of the 2019-2028 Draft Financial plan, funded through Council discretionary funds and amend the City of West Kelowna 2019-2028 Financial Plan Bylaw No 0263, 2019; and,

THAT Council direct staff to incorporate an additional \$100,000 for storm drain operational expenses to Storm Sewer Division, of the 2019-2028 Draft Financial plan, funded through Council discretionary funds and amend the City of West Kelowna 2019-2028 Financial Plan Bylaw No 0263, 2019.

7.2 **2019-2028 Draft Financial Plan, Grant-In-Aid Requests** Pg. 43

Recommended Motion:

THAT Council authorize staff to distribute the 2019 Grants-In-Aid payments approved by Council at the January 22, 2019 Council Meeting.

8. **DIVISION REPORTS:**

8.1. DEVELOPMENT SERVICES

Bylaws for Consideration of Third Reading

8.1.1 **Z 18-04, Official Community Plan Amendment Bylaw No. 0100.53 and Zoning Amendment Bylaw No. 0154.71, 2749 and 2769 Shannon Lake Road** Pg. 45

Recommended Motion:

THAT Council give third reading to City of West Official Community Plan Amendment Bylaw No. 0100.53, 2018 (File: Z 18-04); and

THAT Council give third reading to City of West Kelowna Zoning Amendment Bylaw No. 0154.71, 2018 (File: Z 18-04); and

THAT Council direct staff to schedule the bylaws for consideration of adoption following:

- Confirmation of registration of the following items:
 - Registration of a 3.0 m wide statutory right of way between Shannon Lake Road and the foreshore park and development; and
 - Dedication of the foreshore park.
- Submission of a crosswalk warrant for Shannon Lake Road and preliminary design drawing for the looped water connection and approval of the General Manager of Development Services prior to registration of the following covenant.
- Registration of a Section 219 Covenant restricting future development until the following items have been constructed in general accordance with the attached preliminary design drawings and cost estimates:
 - Off-site infrastructure has been installed to provide a looped water connection (noting that the adjacent land owner has a similar condition File: Z 16-09);
 - Pedestrian crosswalk improvements across Shannon Lake Road with final location and design subject to the approval of the General Manager of Development Services;
 - Proposed park improvements and environmental restoration within the dedicated foreshore park; and
 - Proposed 3 m wide pedestrian access between Shannon Lake Road and the foreshore park.

8.1.2 **Z 18-07, Official Community Plan Amendment Bylaw No. 0100.52 and Zoning Amendment Bylaw No. 0154.70, Casa Palmero Drive** Pg. 75

Recommended Motion:

THAT Council give third reading to City of West Kelowna Official Community Plan Amendment Bylaw No. 0100.52, 2018 (File: Z 18-07); and

THAT Council give third reading to City of West Kelowna Zoning Amendment Bylaw No. 0154.70, 2018 (File: Z 18-07); and

THAT Council direct staff to schedule the bylaws for consideration of adoption following:

- Registration of a blanket pedestrian statutory right of way for connections through the subject property to Casa Palmero Park with final location to be finalized at time of future development; and
- Receipt of a contribution in the amount of \$30,000 toward waterfront park improvements within the Casa Loma neighbourhood in lieu of the requirement for construction of pedestrian trail requirements at time of future subdivision.

Bylaws for Consideration of Third Reading and Adoption

- 8.1.3 **Z 18-09, Official Community Plan Amendment Bylaw No. 0100.54 and Zoning Amendment Bylaw No. 0154.72, and DVP 19-01, Development Variance Permit, Mar Fee Park (2139 McDougall Road)** Pg. 91

Recommended Motion:

THAT Council give third reading and adopt City of West Kelowna Official Community Plan Amendment Bylaw No. 0100.54, 2018 (File: Z 18-09); and

THAT Council give third reading and adopt to City of West Kelowna Zoning Amendment Bylaw No. 0154.72, 2018; and

THAT Council authorize the issuance of a Development Variance Permit (DVP 19-01) for 2139 McDougall Road to vary Zoning Bylaw No. 0154 S.13.2.5(d) to vary the maximum permitted height for an indoor recreation facility from 12.0 m (39.4 ft) to 15.85 m (52.0 ft), in accordance with the attached permit.

Planning

- 8.1.4 **FEX 18-03, Flood Exemption, 4215 Gellatly Road** Pg. 103

Recommended Motion:

THAT Council deny the Floodplain Exemption (FEX 18-03) in accordance with restrictive covenant (KF94702) for the existing building only (DP 15-18 Phase 1) of Lot 1, DL 487, ODYD, Plan KAP84789 (4215 Gellatly Road) and require the electrical switchgear to be relocated above the minimum floodplain elevation of 343.66 metres.

- 8.1.5 **Council Policy for Antenna Siting and Design Criteria** Pg. 137

Recommended Motion:

THAT Council adopt the Antenna Siting and Design Criteria Policy.

8.2 ENGINEERING AND PUBLIC WORKS

- 8.2.1 **Route 31 Gellatly 2018 Service Trial Results** Pg. 147

Recommended Motion:

THAT BC Transit discontinue service to Route 31 Gellatly.

- 8.2.2 **RFP – Air Supported Structure, Award** Pg. 153

Information Only Report from the Flood Recovery Supervisor

8.3 FINANCE, ADMINISTRATIVE AND PROTECTIVE SERVICES

8.3.1 Community Emergency Preparedness Fund

Pg. 157

Recommended Motion:

THAT Council direct staff to apply to the Community Emergency Preparedness Fund seeking 100% funding, up to a maximum of \$150,000, to complete a Flood Mitigation Plan;

THAT Council authorize the Mayor and City Clerk to execute the funding agreement; and,

THAT Council agree to amend the 2019 to 2028 budget for a successful application.

8.3.2 2019-2028 Draft Financial Plan – Early Approval Addition

Pg. 159

Recommended Motion:

THAT Council authorize staff to proceed with the capital project C2019-0058 2017 Orthophoto/DEM/Contour Update for \$35,000.

8.4 CHIEF ADMINISTRATIVE OFFICER

8.4.1 Glenrosa Resident's Association Response

Pg. 161

Information Report from the CAO

8.4.2 Federation of Canadian Municipalities 2019 Conference and Trade Show May 30 – June 2, 2019, Quebec City Convention Centre, Quebec City, QC

Pg. 181

Recommended Motion:

THAT Council approve the attendance of two (2) Councillors to represent the City of West Kelowna at the Federation of Canadian Municipalities (FCM) 2019 Conference and Trade Show.

9. **CORRESPONDENCE AND INFORMATION ITEMS:**

- 9.1 Letter from Alison Slater, Executive Director, Southern Interior Local Government Association (SILGA), dated December 1, 2018, re. **Call for Resolutions for 2019 Convention** Pg. 183

10. **NOTICE OF MOTION:**

11. **ADJOURNMENT OF THE REGULAR MEETING:**

The next regular Council meeting is scheduled for Tuesday, February 12, 2019 at 1:30 p.m. at the City of West Kelowna Council Chambers.