



## CITY OF WEST KELOWNA

MINUTES OF THE REGULAR MEETING OF COUNCIL  
HELD AT THE CITY OF WEST KELOWNA COUNCIL CHAMBERS,  
2760 CAMERON ROAD, WEST KELOWNA, BC  
ON TUESDAY, JANUARY 22, 2019

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**MEMBERS PRESENT:** His Worship Mayor Gord Milsom  
Councillor Rick de Jong  
Councillor Doug Findlater  
Councillor Jason Friesen  
Councillor Stephen Johnston  
Councillor Carol Zanon  
Councillor Jayson Zilkie

**Staff Present:** Jim Zaffino, CAO  
Tracey Batten, Deputy CAO  
Warren Everton, CFO  
Nancy Henderson, GM of Development Services  
Allen Fillion, GM of Engineering and Public Works  
Warren Everton, CFO  
Bob Dargatz, Development Services/Approving Officer  
Brent Magnan, Planning Manager  
Lisa Siavashi, Revenue, Reporting and Risk Manager  
Brandon Mayne, Help Desk Assistant  
Jason Brolund, Fire Chief  
Mark Roberts, Flood Remediation Supervisor  
Rob Hillis, Engineering Manager

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1. **CALL THE COUNCIL MEETING TO ORDER:**

The meeting was called to order at 6:00 p.m.

This meeting is open to the public and all representations to Council form part of the public record. This meeting is being webcast live and will be archived on the City's website.

2. **INTRODUCTION OF LATE ITEMS:**

2.1 Verbal Update from Councillor Findlater on Speculation Tax (see Item 5.2.1 under Mayor and Councillor's Reports)

3. **ADOPTION OF AGENDA:**

It was moved and seconded

**THAT** the agenda be adopted as amended.

C051/19 **CARRIED UNANIMOUSLY**

4. **ADOPTION OF MINUTES:**

4.1 **Minutes of the Public Hearing held January 8, 2019 at the City of West Kelowna Council Chambers**

It was moved and seconded

**THAT** the Minutes of the Public Hearing held January 8, 2019 at the City of West Kelowna Council Chambers be adopted.

C052/19 **CARRIED UNANIMOUSLY**

4.2 **Minutes of the regular Council Meeting held January 8, 2019 at the City of West Kelowna Council Chambers**

It was moved and seconded

**THAT** the Minutes of the regular Council Meeting held January 8, 2019 at the City of West Kelowna Council Chambers be adopted.

C053/19 **CARRIED UNANIMOUSLY**

4.3 **Minutes of the special Council Meeting held January 15, 2019 at the City of West Kelowna Council Chambers**

It was moved and seconded

**THAT** the Minutes of the special Council Meeting held January 15, 2019 at the City of West Kelowna Council Chambers be adopted.

C054/19 **CARRIED UNANIMOUSLY**

5. **MAYOR AND COUNCILLOR'S REPORTS:**

5.1 **Mayor Milsom**

5.1.1 Regional District of Central Okanagan Highlights from the January 10, 2019 Regional Board Meeting

5.2 **Councillor Findlater**

5.2.1 Verbal Update on Speculation Tax

6. **DELEGATIONS:**

7. **UNFINISHED BUSINESS:**

7.1 **2019-2028 Draft Financial Plan – Discretionary Funds Allocation**

It was moved and seconded

**THAT** Council direct staff to incorporate FTE2019-4 Marketing and Social Media Coordinator at \$83,510 less first year savings of \$27,837 into the 2019-2028 Draft Financial plan, funded through Council discretionary funds and amend the City of West Kelowna 2019-2028 Financial Plan Bylaw No 0263, 2019.

C055/19 **CARRIED** Opposed: Councillors de Jong, Findlater and Zanon

It was moved and seconded

**THAT** Council direct staff to incorporate \$50,000 for Wildfire Mitigation into the Operating Budget, Fire and Rescue Division, of the 2019-2028 Draft Financial plan, funded through Council discretionary funds and amend the City of West Kelowna 2019-2028 Financial Plan Bylaw No 0263, 2019.

C056/19 **CARRIED** Opposed: Councillor Zilkie

It was moved and seconded

**THAT** Council direct staff to incorporate an additional \$100,000 for storm drain operational expenses to Storm Sewer Division, of the 2019-2028 Draft Financial plan, funded through Council discretionary funds and amend the City of West Kelowna 2019-2028 Financial Plan Bylaw No 0263, 2019.

C057/19 **CARRIED** Opposed: Councillor Friesen

7.2 **2019-2028 Draft Financial Plan, Grant-In-Aid Requests**

It was moved and seconded

**THAT** Council support a cash grant-in-aid to:

Air Cadet League of Canada 909 Peregrine Sponsoring Committee for \$2,000.

C058/19 **CARRIED UNANIMOUSLY**

It was moved and seconded

**THAT** Council support a cash grant-in-aid to:

Central Okanagan Bursary & Scholarship Society for \$1,000.

C059/19 **CARRIED UNANIMOUSLY**

It was moved and seconded

**THAT** Council support a cash grant-in-aid to:

First Westside Scouts for \$1,500.

C060/19 **CARRIED UNANIMOUSLY**

It was moved and seconded

**THAT** Council support a cash grant-in-aid to:

Gellatly Bay Trails & Parks for \$2,000.

C061/19 **CARRIED UNANIMOUSLY**

It was moved and seconded

**THAT** Council support a cash grant-in-aid to:

Girl Guides (non Anders Hall) for \$1,000.

C062/19 **CARRIED UNANIMOUSLY**

It was moved and seconded

**THAT** Council support a cash grant-in-aid to:  
Jean Minguy Memorial Police Youth Academy for \$0.

C063/19 CARRIED Opposed: Councillor Zilkie

It was moved and seconded

**THAT** Council support a cash grant-in-aid to:  
Kelowna Child Care Society for \$0.

C064/19 CARRIED Opposed: Councillor Zilkie

It was moved and seconded

**THAT** Council support a cash grant-in-aid to:  
Kelowna & District Safety Council for \$1,500.

C065/19 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support a cash grant-in-aid to:  
Kelowna Rowing Club for \$1,500.

C066/19 CARRIED Opposed: Councillors Friesen and de Jong

It was moved and seconded

**THAT** Council support a cash grant-in-aid to:  
Kelowna Aqua Jets Swim Club (aka Liquid Lightning Swim Club) for \$12,250.

C067/19 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support a cash grant-in-aid to:

Okanagan Boys and Girls Club - Youth Justice Program for \$5,000.

C068/19 CARRIED Opposed: Councillors de Jong and Zanon

It was moved and seconded

**THAT** Council support a cash grant-in-aid to:

Okanagan Symphony Orchestra for \$0.

C069/19 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support a cash grant-in-aid to:

Sukwtemsqilxw West Kelowna Arts Council for \$10,000.

It was moved and seconded

**THAT** the motion be amended by removing "\$10,000" and replacing with "\$8,000".

C070/19 CARRIED UNANIMOUSLY

C071/19 **QUESTION ON THE MAIN MOTION AS AMENDED** CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support a cash grant-in-aid to:

Telemark Nordic Club for \$3,500.

C072/19 CARRIED Opposed: Councillors de Jong and Zanon

It was moved and seconded

**THAT** Council support a cash grant-in-aid to:

Therapeutic Lake Cruises Society for \$1,200.

C073/19 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support a cash grant-in-aid to:

West Kelowna Community Policing Society for \$7,000.

C074/19 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support a cash grant-in-aid to:

West Kelowna Firefighters Association for \$4,000.

C075/19 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support a cash grant-in-aid to:

West Kelowna Trail Crew Society for \$2,200.

C076/19 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support a cash grant-in-aid to:

West Kelowna Yacht Club for \$6,000.

C077/19 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support a cash grant-in-aid to:

West Kelowna Youth Ambassador Program for \$3,500.

C078/19 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support a cash grant-in-aid to:

Westside Celebration Society for \$25,000.

C079/19 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support a cash grant-in-aid to:

Westside Health Network Society for \$14,000.

C080/19 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support a cash grant-in-aid to:

West Kelowna Shelter Society for \$8,200.

C081/19 CARRIED UNANIMOUSLY

NON-CASH GRANTS It was moved and seconded

**THAT** Council support the following non-cash grants-in-aid:

1	First Lakeview Scouts	\$5,150
2	Girl Guides (Anders Hall)	3,275
3	Westside Daze Slow Pitch Tournament	1,459
4	Lakeview Heights Community Association	412
5	Lakeview Heights Thursday Niters' AA Group	2,394
6	Canadian Red Cross	12,900
7	Royal Canadian Legion	1,967
8	Mt Boucherie Figure Skating Club	54,380
9	Westside Girls Softball	1,004
10	Westside Minor Baseball	9,565
11	Westside Minor Football	3,760



12	Westside Minor Hockey	180,670
13	Westside Ringette	31,164
14	Westside Youth Soccer	2,215

C082/19 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council authorize staff to distribute the 2019 Grants-In-Aid payments approved by Council at the January 22, 2019 Council Meeting.

C083/19 CARRIED UNANIMOUSLY

The meeting recessed at 7:56 p.m.  
 The meeting reconvened at 8:04 p.m.

*By consensus, Council brought Item 8.4.1 Glenrosa Residents' Association Response forward at this time.*

8.4.1 **Glenrosa Resident's Association Response**

Information Report from the CAO

8. **DIVISION REPORTS:**

8.1. **DEVELOPMENT SERVICES**

Bylaws for Consideration of Third Reading

8.1.1 **Z 18-04, Official Community Plan Amendment Bylaw No. 0100.53 and Zoning Amendment Bylaw No. 0154.71, 2749 and 2769 Shannon Lake Road**

It was moved and seconded

**THAT** Council give third reading to City of West Official Community Plan Amendment Bylaw No. 0100.53, 2018 (File: Z 18-04); and

**THAT** Council give third reading to City of West Kelowna Zoning Amendment Bylaw No. 0154.71, 2018 (File: Z 18-04); and

**THAT** Council direct staff to schedule the bylaws for consideration of adoption following:

- Confirmation of registration of the following items:
  - Registration of a 3.0 m wide statutory right of way between Shannon Lake Road and the foreshore park and development; and
  - Dedication of the foreshore park.

- Submission of a crosswalk warrant for Shannon Lake Road and preliminary design drawing for the looped water connection and approval of the General Manager of Development Services prior to registration of the following covenant.
- Registration of a Section 219 Covenant restricting future development until the following items have been constructed in general accordance with the attached preliminary design drawings and cost estimates:
  - Off-site infrastructure has been installed to provide a looped water connection (noting that the adjacent land owner has a similar condition File: Z 16-09);
  - Pedestrian crosswalk improvements across Shannon Lake Road with final location and design subject to the approval of the General Manager of Development Services;
  - Proposed park improvements and environmental restoration within the dedicated foreshore park; and
  - Proposed 3 m wide pedestrian access between Shannon Lake Road and the foreshore park.

C084/19 CARRIED UNANIMOUSLY

8.1.2 **Z 18-07, Official Community Plan Amendment Bylaw No. 0100.52 and Zoning Amendment Bylaw No. 0154.70, Casa Palmero Drive**

It was moved and seconded

**THAT** Council give third reading to City of West Kelowna Official Community Plan Amendment Bylaw No. 0100.52, 2018 (File: Z 18-07); and

**THAT** Council give third reading to City of West Kelowna Zoning Amendment Bylaw No. 0154.70, 2018 (File: Z 18-07); and

**THAT** Council direct staff to schedule the bylaws for consideration of adoption following:

- Registration of a blanket pedestrian statutory right of way for connections through the subject property to Casa Palmero Park with final location to be finalized at time of future development; and
- Receipt of a contribution in the amount of \$30,000 toward waterfront park improvements within the Casa Loma neighbourhood in lieu of the requirement for construction of pedestrian trail requirements at time of future subdivision.

C085/19 CARRIED UNANIMOUSLY

Bylaws for Consideration of Third Reading and Adoption

8.1.3 **Z 18-09, Official Community Plan Amendment Bylaw No. 0100.54 and Zoning Amendment Bylaw No. 0154.72, and DVP 19-01, Development Variance Permit, Mar Fee Park (2139 McDougall Road)**

It was moved and seconded

**THAT** Council give third reading and adopt City of West Kelowna Official Community Plan Amendment Bylaw No. 0100.54, 2018 (File: Z 18-09); and

**THAT** Council give third reading and adopt to City of West Kelowna Zoning Amendment Bylaw No. 0154.72, 2018; and

**THAT** Council authorize the issuance of a Development Variance Permit (DVP 19-01) for 2139 McDougall Road to vary Zoning Bylaw No. 0154 S.13.2.5(d) to vary the maximum permitted height for an indoor recreation facility from 12.0 m (39.4 ft) to 15.85 m (52.0 ft), in accordance with the attached permit.

C086/19 **CARRIED UNANIMOUSLY**

Planning

8.1.4 **FEX 18-03, Flood Exemption, 4215 Gellatly Road**

It was moved and seconded

**THAT** Council deny the Floodplain Exemption (FEX 18-03) in accordance with restrictive covenant (KF94702) for the existing building only (DP 15-18 Phase 1) of Lot 1, DL 487, ODYD, Plan KAP84789 (4215 Gellatly Road) and require the electrical switchgear to be relocated above the minimum floodplain elevation of 343.66 metres.

C087/19 **CARRIED UNANIMOUSLY**

8.1.5 **Council Policy for Antenna Siting and Design Criteria**

It was moved and seconded

**THAT** Council adopt the Antenna Siting and Design Criteria Policy.

C088/19 **CARRIED UNANIMOUSLY**

**8.2 ENGINEERING AND PUBLIC WORKS**

8.2.1 **Route 31 Gellatly 2018 Service Trial Results**

It was moved and seconded

**THAT** BC Transit discontinue service to Route 31 Gellatly.

C089/19 **CARRIED UNANIMOUSLY**

8.2.2 **RFP – Air Supported Structure, Award**

Information Only Report from the Flood Recovery Supervisor

**8.3 FINANCE, ADMINISTRATIVE AND PROTECTIVE SERVICES**

8.3.1 **Community Emergency Preparedness Fund**

It was moved and seconded

**THAT** Council direct staff to apply to the Community Emergency Preparedness Fund seeking 100% funding, up to a maximum of \$150,000, to complete a Flood Mitigation Plan;

**THAT** Council authorize the Mayor and City Clerk to execute the funding agreement; and,

**THAT** Council agree to amend the 2019 to 2028 budget for a successful application.

C090/19 **CARRIED UNANIMOUSLY**

8.3.2 **2019-2028 Draft Financial Plan – Early Approval Addition**

It was moved and seconded

**THAT** Council authorize staff to proceed with the capital project C2019-0058 2017 Orthophoto/DEM/Contour Update for \$35,000.

C091/19 **CARRIED UNANIMOUSLY**

It was moved and seconded

**THAT** Council authorize early approval of FTE2019-4 Marketing & Social Media Coordinator position starting April 1, 2019.

C092/19 **CARRIED** Opposed: Councillors Zanon, Findlater and de Jong.

**8.4 CHIEF ADMINISTRATIVE OFFICER**

8.4.1 **Glenrosa Residents' Association Response**

*This Item was dealt with following Item 7.2.*

8.4.2 **Federation of Canadian Municipalities 2019 Conference and Trade Show  
May 30 – June 2, 2019, Quebec City Convention Centre, Quebec City, QC**

It was moved and seconded

**THAT** Council approve the attendance of four (4) Council members to represent the City of West Kelowna at the Federation of Canadian Municipalities (FCM) 2019 Conference and Trade Show.

C093/19 **CARRIED UNANIMOUSLY**

9. **CORRESPONDENCE AND INFORMATION ITEMS:**

9.1 Letter from Alison Slater, Executive Director, Southern Interior Local Government Association (SILGA), dated December 1, 2018, re. **Call for Resolutions for 2019 Convention**

It was moved and seconded

**THAT** Council appoint the following to the SILGA Resolutions Committee:

- Councillor Zanon
- Councillor Findlater
- Mayor Milsom

C094/19 **CARRIED UNANIMOUSLY**

10. **NOTICE OF MOTION:**

11. **ADJOURNMENT OF THE REGULAR MEETING:**

The meeting adjourned at 9:45 p.m.

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M A Y O R

CERTIFIED CORRECT:

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DEPUTY CAO